## To the Administrator Addressed

DATE:	March 21, 2019
SUBJECT:	Distinguished Educator Talent Pool
CATEGORY:	TAA & CAOs
NEXT STEPS:	Share with appropriate staff

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Please provide CONFIDENTIAL, succinct, and specific information for the candidate(s) you recommend to the Distinguished Educator Talent Pool. Candidates must be building-level personnel who have at least five years of experience in education. Of special interest are educators who are outstanding and have not received other recognition. For each individual you recommend, please complete:

(1) The Distinguished Educator Talent Pool Survey (click here

- \_\_\_\_ to access)
  (2) A **one-page narrative letter of recommendation** (directions to upload at the link above)
- (3) If possible, a **resume** of the candidate (dirrt atv( at

keep this recommendation CONFIDENTIAL and do

not share it with the individual or collaborate with a colleague to complete the recommendation. Please submit the Distinguished Educator Talent Pool Survey (including additional documents) by April 28, 2019.

Sincerely,

Martin Winchester
Deputy Commissioner for Educator and System Support
Texas Education Agency