



January 30, 2018

TO THE ADMINISTRATOR ADDRESSED:

SUBJECT: Travel and Mileage Reimbursement

The Texas Comptroller of Public Accounts has published [travel and mileage reimbursement rates](#) to be effective January 1, 2018, as summarized below:

The automobile mileage reimbursement rate is **54.5** cents per mile.

The meal reimbursement rate for overnight travel is listed by city on the [federal per diem rate map](#). If the city you are traveling to is not listed, use the daily rate for the county. If the county to which you are traveling is not listed, use the current maximum daily
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