

# Instructions for Submitting an Educator Appraisal Waiver December 10, 2020

1. Please visit TEA's webpage on State Waivers to access general information about the waiver request.  
<https://tea.texas.gov/texas-schools/waivers/state>
2. Please also review Waiver Process FAQ for information on how to access TEAL for the purpose of submitting a waiver request.  
<https://tea.texas.gov/sites/default/files/Waiver%20Process%20FAQ.pdf>
3. Once in the TEAL waiver application, under the "Create New Waiver" tab, select the waiver type "Other Waiver" to create and submit a waiver request for educator appraisal due to the circumstances related to COVID-19.
4. Please complete the LEA contact information, including filling in the date the board approved the waiver request.
5. For the section titled "Waiver Description" please use the language:  
"Waiver from the educator appraisal requirements due to COVID-19"
6. For "General Questions #1", please use the language:  
"Waiver from the educator appraisal requirements due to COVID-19"
7. For "General Questions #2", please enter: **N/A**
8. For "General Question #3", please use the language:
  - A. If seeking a waiver just the student growth requirement in teacher appraisal which would apply to TEC, §21.351(a)(2), §21.352(a)(2)(B), and the applicable rules in Title 19, Texas Administrative Code, Chapter 150, please use:  
"Seeking a waiver under Scenario A in the Educator Appraisal submission instructions"
  - B. If seeking a waiver for all general teacher appraisal requirements, including the student growth requirement which would apply to TEC, §21.351, §21.352, and the applicable rules in Title 19, Texas Administrative Code, Chapter 150, please use:  
"Seeking a waiver under Scenario B in the Educator Appraisal submission instructions"
  - C. If seeking a waiver for the student growth requirement in the Texas Principal Evaluation Support System (T-PESS) those LEAs using T-PESS as their principal appraisal system, would apply to Title 19, Texas Administrative Code, Chapter 150.1022 (c),(d),(f), and 150.1023(b)(1) and 150.1023(b)(4)(c), please use:  
"Seeking a waiver under Scenario C in the Educator Appraisal submission instructions"
  - D. If seeking a waiver for the student growth requirement in teacher appraisal and the student growth requirement in T-PESS which would apply to the sections of TEC, 21.351, 21.352 and Title 19, TAC, Ch. 150 related to student growth in teacher appraisal, please use:  
"Seeking a waiver under Scenario D in the Educator Appraisal submission instructions"

- E. If seeking a waiver for all general teacher appraisal requirements, including the student requirements and the student growth requirement in the Texas Principal Evaluation and System (T-PESST), which would apply to TEC, 21.351, 21.352, and the applicable rules in TAC, Ch. 150 related to teacher appraisal and student growth in T-PESST, please use:  
Seeking a waiver under Scenario E in the Educator Appraisal submission instructions”

9. For General Question #4 , please enter

- A. If seeking a waiver for Scenario A above, please ensure you include the following attestation:

“The LEA commits to providing teachers with instructional support through observation of teaching and feedback to teachers on pedagogical refinements and support with analysis and adjustment to pedagogy based on student learning data throughout the remainder of the 2020-2021 school year.”

- B. If seeking a waiver for Scenario B above, please ensure you include the following attestation:

“The LEA commits to providing principals with support on analysis of student learning data and aligned adjustments to instructional leadership practices throughout the remainder of the 2020-2021 school year.”

- C. If seeking a waiver for Scenario C above, please ensure you include the following attestations:

“The LEA commits to providing teachers with instructional support through observation of teaching and feedback to teachers on pedagogical refinements a fopg4g7.2245.5 (p)-4 [(S)-3(